

Local User Discount Scheme Application for Economic Hardship Scheme

The Economic Hardship Scheme (EHS) provides access to the Local User Discount Scheme (LUDS) for those residents of Halton Borough who are ineligible to apply because they live in a house in Council Tax Band G or H but have a low household income.

This application form is to be completed by residents of Halton Borough who live in a house that is in Council Tax Band G or H. If you are unsure of your house's Council Tax Band or if you pay your Council Tax to Halton Borough Council then you can check this information at www.gov.uk/council-tax-bands.

To qualify for the Economic Hardship Scheme on the grounds of low income, the relevant household income should be equal to or lower than the Benefit Cap, this is defined at www.gov.uk/benefit-cap/benefit-cap-amounts.

This application form is only used to determine your household income. If you are successful in this application you then need to apply for LUDS.

To qualify for LUDS you must still;

- Prove you are a resident of Halton Borough with a valid UK driving Licence;
- Prove the vehicle (class two only) is registered in your name (or prove you have sole use of a company vehicle);
- Pay the £10 annual fee.

Only complete one EHS application per household, if you need another form for additional residents of the household, you obtain them at www.merseyflow.co.uk. If successful all eligible resident in the household will be able to apply for LUDS.

Complete this form to give your estimated income for tax year 2017-18.

If you're awarded Economic Hardship for this year you may be required to provide evidence of your household income at a later date.

1 Household details

Address

Postcode

2 Your personal details of household resident aged 16 years old and above

Person 1

Forename(s)

Surname

Person 2

Forename(s)

Surname

3 Your financial information for the tax year 2017-18

- Please answer all questions with your expected income between **6 April 2017** to **5 April 2018**.
- The total amount should include all forecast income for the full tax year.
- If you don't expect to receive any income from the source a question asks about, please enter N/A or None as your answer.
- If any questions are left blank we won't be able to process this application and the form will be sent back to you.

	Person 1	Person 2
3.1 Total expected income from salary or wages (before deductions)	£ <input type="text"/>	£ <input type="text"/>
3.2 Total expected income from Benefits in Kind	£ <input type="text"/>	£ <input type="text"/>
Taxable benefits in kind are other benefits that you are entitled to, but do not form part of your salary. For example, a fuel allowance or company car.		
3.3 Total expected income from self-employment (inc. Partnerships)	£ <input type="text"/>	£ <input type="text"/>
3.4 Total expected taxable income from land and property	£ <input type="text"/>	£ <input type="text"/>
3.5 Total expected income from pensions		
Give the amount of pension you expect to get from the first month until the end of the tax year.		
Type of pension (For example state pension or widow's pension)		
<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
3.6 Total expected income from building society and/or bank investments and savings (before tax)	£ <input type="text"/>	£ <input type="text"/>

You must include interest you receive on bank, building society and other savings accounts unless it is specifically non-taxable, for example, a non-taxable Individual Savings Account (ISA) etc.

3.7 Total expected income from taxable state benefits

Give the amount of state benefits you expect to get from the first month until the end of the tax year.

Type of social benefit (For example unemployment benefit, incapacity benefit)

Person 1

£
£

Person 2

£
£

3.8 Additional taxable income

Give the amount you expect to get from any other sources of taxable income not yet stated.

Type of other taxable income

(For example, redundancy or compensation or loss of job, even if you don't expect to pay tax on it)

£
£
£
£

£
£
£
£

The definition of Household Income will include total income from:

- Salary, wages, taxable state benefits, value of any benefits in kind;
- Occupational or private pensions;
- Interest from UK banks, building societies and unit trusts;
- UK life insurance gains, securities and partnerships;
- UK investments and dividends;
- Self-employment (adjusted profit from businesses);
- Adjusted profit from partnerships;
- Being a Minister of Religion;
- Property lettings;
- UK trusts;
- Foreign income;
- Overseas pension; and
- Other overseas income and gains.



4 Declaration

This application will be delayed unless you sign and date this declaration.

- I/we confirm that to the best of my/our knowledge and belief, the information I/we have provided is true and complete. If it is not I/we understand that I/we may have my/their access to the LUDS withdrawn and I/we will become liable for any tolls incurred.
- I/we agree to supply any further information in relation to this application for LUDS that Merseyflow may ask for and agree to tell them immediately if my/our circumstances change in any way that might affect this application for Economic Hardship.
- I/we must notify Merseyflow about any change in your circumstances, which may affect the household's Economic Hardship Scheme, such a change in the household income.
- I/we understand that if I am /we are successful then I/we will need to apply for LUDS either on line or at the walk in centre.

Person 1

Your full name (in BLOCK CAPITALS)

Your signature

Date DAY MONTH YEAR

Person 2

Your full name (in BLOCK CAPITALS)

Your signature

Date DAY MONTH YEAR

Please return the completed form to hardshipscheme@merseyflow.co.uk or post to

Economic Hardship Scheme Application
Merseyflow Customer Services
PO BOX 327
Runcorn
WA7 1SJ

If you need any further information or require this form in largeprint then please visit <http://www.merseyflow.co.uk/halton-resident/special-economic-hardship-fund/> or telephone 01928 878 878

Data Protection

Halton Borough Council (and its contracted service provider emovis Operations Mersey Limited) collects and uses your personal data prior to and following the issuing of this application for the Mersey Gateway Economic Hardship Scheme. Your personal data may be disclosed to other agencies or other third parties where we are under a duty to do so in order to comply with any legal obligation, or to prevent or detect crime or in order to enforce the terms of our contract with you under the Merseyflow Scheme. You have certain rights in respect of your personal data which you can exercise by contacting us. For more information about how we treat your personal data, and our contact details, please refer to our full Privacy Policy at www.merseyflow.co.uk/privacy